

**Kent County
LEPC Meeting Minutes**

November 8, 2011

Attendees

Dave Mick	<i>KCDPS</i>	Nicole Vautard	<i>KCDPS</i>
Colin Faulkner	<i>KCDPS</i>	Bob Barrish	<i>Citizen</i>
Kris Gontkowsky	<i>DNREC</i>	Jerry Llewellyn	<i>Public Health</i>
Charles Stevenson	<i>Sussex LEPC</i>	Lisa Dunaway	<i>DHS</i>
Roger Minner	<i>DHS</i>	Galen Purcell	<i>DSP Troop 3</i>
Jim Evans	<i>Energizer</i>	Joe Murabito	<i>NCC LEPC</i>
Charlie Boyer	<i>Town of Smyrna</i>	Joseph Tyler	<i>USCS</i>
Eric Beach	<i>Perdue Farms</i>	Ron Dukes	<i>Perdue Farms</i>
Vincent Lynch	<i>Perdue Farms</i>	Cheryl Russell	<i>Delmarva Power</i>
Lynn Poling	<i>Lewis Environmental</i>	Carleton Carey	<i>City of Dover/KCFC</i>

Dave Mick called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Dave and introduction of all the attendees.

Current Issues

Dave Mick – DECON – Regular training continued. Four individuals attend the EPA conference in Pittsburgh.

Dave Mick – Technical Rescue Team – Completed the three day structural collapse exercise in New Castle County. Days 1 & 2 were skills review and the 3rd day was the full scale on your own training. Had about 40 participants. Training was through DEMA and Homeland Security. Will only do statewide drills now verses individual county drills.

Tier II Reporting – Kris Gontkowsky – \$287,200 collected. 1,922 reports submitted. Only about 33 outstanding facilities. Will have to take enforcement measures to get these outstanding reports.

Tier II Manager Reporting System Upgrades – Kris Gontkowsky – Updating Lat/long coordinates and 911 addressing. Delaware is further along than other states when it comes to online reporting.

Joe Murabito– SERC – Last meeting was held in September. The annual report was passed and is now available for viewing. Next meeting on December 14th at Delaware State Fire School.

Joe Murabito– HMEP Grants – Making Progress.

Joe Murabito– DENS – Training continuing.

Old Business

Dave Mick – Outreach Incentives – PSEG calendars available. Good information is provided within the calendar.

Dave Mick – FY11 Budget – Financial reimbursement vouchers came through. Paperwork has been submitted for this year.

Bob Barrish – Facility Visits – The program has been reactivated. Two facilities visited (Hanover and Burris). Both facilities are doing well. Entering the three year interval so most visits will be re-visits. Hope to get around 6 more revisits done by the end of the year. If you know of any facility that should be visited, let Bob know.

Charles Stevenson – Sussex County LEPC – Went to EPA Conference. It was a very good conference. Participated in a tabletop exercise with Sussex EMS. Next meeting will be Thursday at 10 am.

Joe Murabito– New Caslte LEPC – Next meeting will be November 14th at 2:30 pm. We have found that there has been about a 30% change in facility contacts each year. Site visits will be completed by middle of this month.

Dave Mick – Exercise Program – After Action Conference will be held soon on the Collapse Exercise that was just conducted. Had a lot of observers who took notes. Everything went well. Got through the scenario sooner than anticipated due to everyone working so well together. Will be working on the Improvement Plans.

Joe Murabito – 2011 5th Annual Statewide Hazmat Conference – Will be held on March 30th and 31st at the Smyrna Readiness Center.

New Business

Emergency Alert Test – There will be a nationwide emergency notification on Wednesday (11/9) at 2 pm.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, January 10, 2012.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary